

## Instructions on how to add a new contact on WhatsApp

When you download WhatsApp on your phone, it will automatically sync your phone's contacts into your WhatsApp contact list. From here you will be able to see which of your friends do have WhatsApp, and you can invite those who don't. You can also add a brand-new contact so that you can communicate via the app with them.

To speak to our showroom consultants, you will need to add them as a new contact.

How to add a new contact:

- Download WhatsApp (available on iPhone and Android)
- You will see a number of icons at the bottom of your screen, tap 'chats'
- Once in the chat pane, click the new message icon in the top right corner of your screen.
- In the next screen, tap 'New Contact'
- Type in the name and telephone number of the person you want to add, the contact information will then appear in your contacts and you can send them a message or 'invite' them to WhatsApp.

How to invite contacts to WhatsApp.

- Download WhatsApp (available on iPhone and Android)
- Go to the Chat window and tap on the chat icon in the upper right
- On the next screen, scroll to the bottom
- Tap on 'Invite Friends to WhatsApp'
- Choose from the menu to Mail or Message the invite
- Choose your contact from your contacts list and tap the Send 1 Invite button
- WhatsApp will send a pre-written note with an invite and link to the App in the App store.